

**MINUTES WARRANT FOR ANNUAL TOWN MEETING
TOWN OF SABATTUS
AUGUST 20, 2020**

AND ACTION TAKEN ON WARRANT FOR ANNUAL TOWN MEETING

Town Clerk Brenda Letourneau opened the meeting at 6:00p.m. and read the following:

State of Maine
County of Androscoggin, ss.

To Interim Police Chief Sheila Wetherbee, a Constable of the Town of Sabattus, County of Androscoggin,
State of Maine,

GREETING:

In the name of the State of Maine you are hereby required to notify and warn the voters of the Town of Sabattus, in said county, qualified by law to vote in Town affairs to meet at the Oak Hill Middle School Gymnasium at 40 Ball Park Road Road in said Town, on Thursday, August 20, 2020, at 6:00 o'clock in the evening, then and there to act on the following articles:

ARTICLE 1. To choose a moderator by written ballot to preside at said meeting.

Action taken on Article1: Connie Castonguay nominated Mark Duquette as moderator of the town meeting. Guy Desjardins seconded the nomination. Ballots were cast. Mark Duquette is elected and sworn in by Brenda Letourneau, Town Clerk.

ARTICLE 2. To see if the Town, in accordance with 36 M.R.S.A. Section 505(1), will vote that the tax lists specified in 36 M.R.S.A. Section 709 be committed for collection on or before October 3,2020.

Board of Selectmen

Ought to Pass

Action taken on Article 2: Motion made by Guy Desjardins and seconded by Connie Castonguay.
Vote taken, Article 2 passes.

ARTICLE 3. To see if the Town, in accordance with 36 M.R.S.A. Section 505(2) will vote to establish October 6,2020 or 30 days after the tax bills are postmarked and mailed, whichever is later, as the due date for the first payment of the fiscal year 2020-2021 taxes and March 01, 2021 as the due date for the second payment.

Board of Selectmen

Ought to Pass

Action taken on Article 3: Motion made by Amedeo Lauria and seconded by Richard Lacombe.
Vote taken, Article 3 passes.

ARTICLE 4. To see if the Town, in accordance with 36 M.R.S.A. Section 505(4), will vote that property taxes shall be delinquent if not paid by the dates established in Article 3 and that interest, at the rate of 8.0% per annum, shall be charged on all delinquent property taxes.

Board of Selectmen Ought to Pass

Action taken on Article 4: Motion made by Jean-Paul Curran and seconded by Amedeo Lauria.
Vote taken, Article 4 passes.

ARTICLE 5. To see if the Town, in accordance with 36 M.R.S.A. Section 506-A, will vote that a taxpayer who pays an amount in excess of that finally assessed shall be repaid the amount of the overpayment plus interest from the date of the overpayment at the annual rate of 8.0%.

Board of Selectmen Ought to Pass

Action taken on Article 5: Motion made by Amedeo Lauria and seconded by Richard Lacombe.
Vote taken, Article 5 passes.

ARTICLE 6. To see if the Town will vote to authorize the tax collector to accept prepayment of taxes, the amount collected not to exceed the previous year's taxes. Interest on any prepayment will be zero (0) percent.

Board of Selectmen Ought to Pass

Action taken on Article 6: Motion made by Richard Lacombe and seconded by Connie Castonguay.
Vote taken, Article 6 passes.

ARTICLE 7. Shall the Town authorize the Selectmen to receive and appropriate non-property tax revenues to reduce the property tax commitment for the 2020-2021 fiscal year?

Anticipated non-property tax revenues for the fiscal year beginning July 01, 2020 include the following approximations of State and Town Revenues:

I. Excise Tax	\$ 850,000
II. Municipal Revenue Sharing	\$ 440,000
III. Homestead Exemption Reimbursement	\$ 400,000
IV. All Other Non-Property Tax Revenues	\$ 312,260
Total ESTIMATED Non-Property Tax Revenues	\$2,002,260

Board of Selectmen Ought to Pass

Action taken on Article 7: Motion made by Richard Lacombe and seconded by Jean-Paul Curran.
Vote taken, Article 7 passes.

ARTICLE 8. Shall the Town authorize the Selectmen to appropriate an amount not to exceed \$ 125,000 from Undesignated Fund Balance ("Surplus") to reduce the Property Tax Commitment for the 2020-2021 fiscal year?

FY 18/19	FY 19/20 (Current)
\$125,000	\$125,000
Board of Selectmen	Ought to Pass @ \$125,000

Action taken on Article 8: Motion made by Guy Desjardins and seconded by Richard Lacombe.
Vote taken, Article 8 passes for an amount not exceed \$125,000.

PROPOSED FY21 OPERATIONAL BUDGET

ARTICLE 9. To see if the Town will vote to raise and appropriate the sum of \$418,723 to fund ADMINISTRATION and CODE ENFORCEMENT OFFICER (CEO)/Building Inspector (BI)/Licensed Plumbing Inspector (LPI) & Health Officer.

FY 18/19	FY 19/20 (Current)
\$358,556	\$387,671
\$ 393,765 Administration	
\$ 24,958 CEO	
\$ 418,723 Total	
Board of Selectmen	Ought to Pass@ \$ 418,723
Budget Committee	Ought to Pass @ \$ 418,723

Action taken on Article 9: Motion made by Jean-Paul Curran and seconded by Connie Castonguay.
Vote taken, Article 9 passes at \$418,723.

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of \$ 568,514 to fund the POLICE DEPARTMENT.

FY 18/19	FY 19/20 (Current)
\$508,748	\$518,157
Board of Selectmen	Ought to Pass @ \$ 545,000
Budget Committee	Ought to Pass @ \$ 568,514

Action taken on Article 10: Motion made by Richard Lacombe and seconded by Connie Castonguay.
Vote taken, Article 10 passes at \$568,514.

ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of \$ 28,894 to fund ANIMAL CONTROL.

FY 18/19
\$30,878

FY 19/20 (Current)
\$28,544

Board of Selectmen
Budget Committee

Ought to Pass @ \$ 28,894
Ought to Pass @ \$ 28,894

Action taken on Article 11: Motion made by Guy Desjardins and seconded by Richard Lacombe
Vote taken, Article 11 passes at \$28,894.

ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of \$ 155,075 to fund the FIRE DEPARTMENT.

FY 18/19
\$142,209

FY 19/20 (Current)
\$ 152,475

Board of Selectmen
Budget Committee

Ought to Pass @ \$ 155,075
Ought to Pass @ \$ 155,075

Action taken on Article 12: Motion made by Jean-Paul Curran and seconded by Richard Lacombe.
Vote taken, Article 12 passes at \$155,075.

ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of \$ 14,980 to fund the EMERGENCY FIRST RESPONDER PROGRAM (EMS).

FY 18/19
\$14,500

FY 19/20 (Current)
\$15,500

Board of Selectmen
Budget Committee

Ought to Pass @ \$ 14,980
Ought to Pass @ \$ 13,380

Action taken on Article 13: Motion made by Richard Lacombe and seconded by Jean-Paul Curran.
Vote taken, Article 13 passes at \$14,980.

ARTICLE 14. To see if the Town will vote to raise and appropriate the sum of \$ 1,950 to fund EMERGENCY MANAGEMENT.

FY 18/19
\$2,250

FY 19/20 (Current)
\$2,250

Board of Selectmen
Budget Committee

Ought to Pass @ \$ 1,950
Ought to Pass @ \$ 0

Action taken on Article 14: Motion made by Richard Lacombe and seconded by on Jon Mennealy.
Vote taken, Article 14 passes at \$1,950.

ARTICLE 15. To see if the Town will vote to raise and appropriate the sum of \$ 568,665 to fund the PUBLIC WORKS DEPARTMENT.

FY 18/19	FY 19/20 (Current)
\$549,033	\$554,867

Board of Selectmen	Ought to Pass @	\$ 568,665
Budget Committee	Ought to Pass @	\$ 556,965

Action taken on Article 15: Motion made by Guy Desjardins for the amount of \$ 568,665 and seconded by Richard Lacombe.

Vote taken, Article 15 passes at \$568,665.

ARTICLE 16. To see if the Town will vote to raise and appropriate the sum of \$ 243,050 to fund the TRANSFER STATION.

FY 18/19	FY 19/20 (Current)
\$205,678	\$ 231,182

Board of Selectmen	Ought to Pass @	\$ 243,050
Budget Committee	Ought to Pass @	\$ 243,050

Action taken on Article 16: Motion made by Richard Lacombe for the amount of \$243,050 and seconded by Jean-Paul Curran.

Vote taken, Article 16 passes at \$243,050.

ARTICLE 17. To see if the Town will vote to raise and appropriate the sum of \$ 15,000 to fund the WAGE & BENEFIT ADJUSTMENT.

FY 18/19	FY 19/20 (Current)
\$ 30,000	\$ 15,000

Board of Selectmen	Ought to Pass @	\$ 15,000
Budget Committee	Ought to Pass @	\$ 15,000

Action taken on Article 17: Motion made by Richard Lacombe and seconded by Jean-Paul Curran.

Vote taken, Article 17 passes at \$15,000.

ARTICLE 18. To see if the Town will vote to raise \$597,510 and appropriate the sum of \$ 644,939 to fund INSURANCES, PAYROLL TAX & RETIREMENT.

FY 18/19	FY 19/20 (Current)
\$ 482,027	\$ 587,933

SELECTMEN

\$ 391,975	Insurances
\$ 111,441	Payroll Taxes
\$ 94,094	Retirement
\$ 597,510	Total

BUDGET COMMITTEE

\$ 385,000	Insurances
\$ 110,100	Payroll Taxes
\$ 92,471	Retirement
\$ 587,571	Total

Board of Selectmen	Ought to Pass @	\$ 597,510
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Budget Committee Ought to Pass @ \$ 587,571

*** \$47,429 of surplus revenues from the Maine Public Employee Retirement System (MPERS) Pool will be used to fund the Town's share of MPERS employer retirement contributions and not raised from property taxes.*

Action taken on Article 18: Motion made by Jean-Paul Curran to raise \$597,510 and appropriate \$644,939 seconded by Richard Lacombe.

Vote taken, Article 18 passes at \$597,510 raised and \$644,939 appropriated.

ARTICLE 19. To see if the Town will vote to raise and appropriate the sum of \$ 19,800 to fund
BOARDS & COMMITTEES.

FY 18/19	FY 19/20 (Current)
\$20,500	\$20,500
<u>SELECTMEN</u>	<u>BUDGET COMMITTEE</u>
\$ 15,600 Selectmen	\$ 15,600 Selectmen
\$ 4,200 Planning Board	\$ 4,200 Planning Board
\$ 19,800 Total	\$ 19,800 Total
Board of Selectmen	Ought to Pass @ \$ 19,800
Budget Committee	Ought to Pass @ \$ 19,800

Action taken on Article 19: Motion made by Richard Lacombe for the amount of \$19,800 and seconded by Jean-Paul Curran.

Vote taken, Article 19 passes at \$19,800.

ARTICLE 20. To see if the Town will vote to raise and appropriate the sum of \$ 70,650 to fund
PROFESSIONAL SERVICES.

FY 18/19	FY 19/20 (Current)
\$ 65,000	\$ 128,650
<u>SELECTMEN</u>	<u>BUDGET COMMITTEE</u>
\$ 21,800 Legal	\$ 21,800 Legal
\$ 9,000 Engineering	\$ 9,000 Engineering
\$ 350 Planning	\$ 350 Planning
\$ 12,500 Audit	\$ 12,500 Audit
\$ 27,000 Annual Assessment	\$ 27,000 Annual Assessment
\$70,650 Total	\$ 70,650 Total
Board of Selectmen	Ought to Pass @ \$ 70,650
Budget Committee	Ought to Pass @ \$ 70,650

Action taken on Article 20: Motion made by Amedeo Lauria and seconded by Richard Lacombe.

Vote taken, Article 20 passes at \$70,650.

ARTICLE 21. To see if the Town will vote to raise and appropriate the sum of \$ 25,760 to fund

STORMWATER MANAGEMENT.

FY 18/19	FY 19/20 (Current)	
\$ 29,000	\$ 29,000	
Board of Selectmen	Ought to Pass@	\$ 25,760
Budget Committee	Ought to Pass @	\$ 25,760

Action taken on Article 21: Motion made by Richard Lacombe and seconded by Jean-Paul Curran.
Vote taken, Article 21 passes at \$25,760.

ARTICLE 22. To see if the Town will vote to raise and appropriate the sum of \$ 62,506 to fund
DISPATCH & E911/PSAP.

FY 18/19	FY 19/20 (Current)	
\$ 65,830	\$ 60,668	
Board of Selectmen	Ought to Pass @	\$ 62,506
Budget Committee	Ought to Pass @	\$ 62,506

Action taken on Article 22: Motion made by Corey Golob and seconded by Richard Lacombe.
Vote taken, Article 22 passes at \$62,506.

ARTICLE 23. To see if the Town will vote to raise and appropriate the sum of \$ 20,145 to fund
ORGANIZATIONS.

FY 18/19	FY 19/20 (Current)	
\$ 16,300	\$ 16,500	
\$ 4,860	Maine Municipal Association	
\$ 5,285	Androscoggin Valley Council of Governments	
\$ 2,000	Sabattus Lake Dam Commission	
\$ 1,500	Sabattus Mountaineers**	
\$ 1,500	Sabattus Veterans	
<u>\$ 5,000</u>	Sabattus Rec Club	
\$20,145	Total	
Board of Selectmen	Ought to Pass @	\$ 20,145
Budget Committee	Ought to Pass @	\$ 15,145

** \$ for the Sabattus Mountaineers would be appropriated from the fiscal year 2020-2021 snowmobile registration fee refund from the Maine Department of Inland Fisheries and Wildlife and not raised from property taxes. Said funds to be used to support recreational programs such as maintaining snowmobile trails, and for related conservation activities on land within the Town of Sabattus, that is available for use by the public.

Action taken on Article 23: Motion made by Guy Desjardins and seconded by Connie Castonguay.
Vote taken, Article 23 passes at \$20,145.

ARTICLE 24. To see if the Town will vote to raise and appropriate the sum of \$ 155,778 to fund PUBLIC UTILITIES.

FY 18/19	FY 19/20 (Current)
\$ 152,021	\$ 157,918
\$ 61,050	Operational Utilities
\$ 13,500	Street Lighting
<u>\$ 81,228</u>	<u>Sanitary District/Water Division (per PUC regulations)</u>
\$ 155,778	Total

Board of Selectmen	Ought to Pass @	\$ 155,778
Budget Committee	Ought to Pass @	\$ 155,778

Action taken on Article 24: Motion made by Amedeo Lauria and seconded by Richard Lacombe.
Vote taken, Article 24 passes at \$155,778.

ARTICLE 25. To see if the Town will to raise and appropriate the sum of \$ 2,000 to fund GENERAL ASSISTANCE.

FY 18/19	FY 19/20 (Current)
\$ 2,000	\$ 2,000
Board of Selectmen	Ought to Pass @ \$ 2,000
Budget Committee	Ought to Pass @ \$ 2,000

Action taken on Article 25: Motion made by Richard Lacombe and seconded by Connie Castonguay.
Vote taken, Article 25 passes at \$2,000.

ARTICLE 26. To see if the Town will to raise and appropriate the sum of \$ 6,700 to fund NON-PROFIT ORGANIZATIONS

Non-Profit Organizations	Request
Rural Community Action Ministry	\$ 2,700
Safe Voices	\$ 2,000
Senior Plus	\$ 1,000
Community Concepts	\$ 1,000
Total	\$ 6,700

FY 18/19	FY 19/20 (Current)	
\$ 6,200	\$ 5,700	
Board of Selectmen	Ought to Pass @	\$ 6,700
Budget Committee	Ought to Pass @	\$ 6,700

Action taken on Article 26: Motion for all Non-Profits be able to speak made by Jeff Baril and seconded by Connie Castonguay.

Vote taken, Article 26 passes at \$6,700.

ARTICLE 27. To see if the Town will vote to authorize the Selectmen to use up to **\$25,000** from undesignated fund balance in the event of overdrafts, unforeseen events or emergencies. Any use of this contingency arrangement must be voted on at a Select Board meeting and the expenditures made will be listed in the subsequent town report. Transfer of undesignated revenues in excess of \$25,000 must be authorized by the vote of a special town meeting.

Board of Selectmen	Ought to Pass
Budget Committee	Ought to Pass

Action taken on Article 27: Motion made by Richard Lacombe and seconded by Amedeo Lauria.

Vote taken, Article 27 passes.

ARTICLE 28. To see if the Town will vote to authorize the Board of Selectmen to designate a representative to apply for and manage a grant from the Dept. of Conservation to help maintain snowmobile trails within Sabattus and authorize expenditure of funds to be reimbursed 30% by the snowmobile club and 70% by State Grant.

Board of Selectmen	Ought to Pass
Budget Committee	Ought to Pass

Action taken on Article 28: Motion made by guy Desjardins and seconded by Amedeo Lauria.

Vote taken, Article 28 passes.

ARTICLE 29. To see if the Town will vote to appropriate OVERLAY of an amount not to exceed the state limitation in the calculation as set by the annual Municipal Valuation Return to cover abatements during the fiscal year.

Board of Selectmen	Ought to Pass
Budget Committee	Ought to Pass

Action taken on Article 29: Motion made by Richard Lacombe and seconded by Jeff Baril.

Vote taken, Article 29 passes.

PROPOSED FY21 CAPITAL IMPROVEMENT/EQUIPMENT BUDGET

ARTICLE 30. To see if the Town will vote to appropriate the sum of \$10,000 from the Town's "Undesignated Fund Balance" for purchase on new voting machines.

Board of Selectmen	Ought to Pass	@	\$10,000
Budget Committee	Ought to Pass	@	\$10,000

Action taken on Article 30: Motion made by Guy Desjardins and seconded by Connie Castonguay.

Vote taken, Article 30 passes at \$10,000.

ARTICLE 31. To see if the Town will vote to appropriate the sum of \$6,200 from the Town's "Undesignated Fund Balance" for purchase of computers and software

Board of Selectmen	Ought to Pass @	\$ 6,200
Budget Committee	Ought to Pass @	\$ 6,200

Action taken on Article 31: Motion made by Amedeo Lauria and seconded by Richard Lacombe.

Vote taken, Article 31 passes at \$6,200.

ARTICLE 32. To see if the Town will vote to appropriate the sum of \$23,000 from the Town's "Undesignated Fund Balance" for the first of three lease/purchase payments for a new police cruiser

Board of Selectmen	Ought to Pass @	\$ 23,000
Budget Committee	Ought to Pass @	\$ 23,000

Action taken on Article 32: Motion made by guy Desjardins and seconded by Richard Lacombe.

Vote taken, Article 32 passes at \$23,000.

ARTICLE 33. To see if the Town will vote to appropriate the sum of \$6,500 from the Town's "Undesignated Fund Balance" to purchase 3 new mobile data terminals (MDT) for the Police Department .

Board of Selectmen	Ought to Pass @	\$ 6,500
Budget Committee	Ought to Pass @	\$ 6,500

Action taken on Article 33: Motion made by Connie Castonguay and seconded by Jean-Paul Curran.

Vote taken, Article 33 passes at \$6,500.

ARTICLE 34. To see if the Town will vote to appropriate the sum of \$ 20,000 from the Town's "Undesignated Fund Balance" to purchase a new Public Works dump truck. **The Town received a Maine Department of Transportation grant that covers 80% of the purchase and the Town must allocate the remaining 20% to obtain the grant*

Board of selectmen	Ought to Pass @	\$ 20,000
Budget Committee	Ought to Pass @	\$ 20,000

Action taken on Article 34: Motion made by Richard Lacombe and seconded by Jeff Baril.

Vote taken, Article 34 passes at \$20,000.

ARTICLE 35. To see if the Town will vote to appropriate the sum of \$80,000 from the Town's "Undesignated Fund Balance" for purchase of plowing gear and dump bed for grant received dump truck

Board of Selectmen	Ought to Pass @	\$ 80,000
Budget Committee	Ought to Pass @	\$ 80,000

Action taken on Article 35: Motion made by Jean-Paul Curran and seconded by Richard Lacombe.

Vote taken, Article 35 passes at \$80,000.

ARTICLE 36. To see if the Town will vote to appropriate the sum of \$ 42,000 from the Town's "Undesignated Fund Balance" for the purchase of an asphalt hot box reclaimer.

Board of Selectmen	Ought to Pass @	\$ 42,000
Budget Committee	Ought to Pass @	\$ 42,000

Action taken on Article 36: Motion made by Guy Desjardins and seconded by Richard Lacombe.
Vote taken, Article 36 passes at \$42,000.

ARTICLE 37. To see if the Town will vote to raise and appropriate the sum of \$ 33,317 for the second of five annual debt service payment for the 2019 Public Works Dump Truck/Plow

Board of Selectmen	Ought to Pass @	\$ 33,317
Budget Committee	Ought to Pass @	\$ 33,317

Action taken on Article 37: Motion made by Guy Desjardins and seconded by Richard Lacombe.
Vote taken, Article 37 passes at \$33,317.

ARTICLE 38. To see if the Town will vote to appropriate the sum not to exceed of \$ 63,000 from the Fire Department's "Capital Equipment Account-Vehicles" for the first of 10 annual lease purchase payments for a 2020 Fire Engine.

Board of selectmen	Ought to Pass @	\$ 63,000
Budget Committee	Ought to Pass @	\$ 63,000

Action taken on Article 38: Motion made by Jean-Paul Curran and seconded by Richard Lacombe.
Vote taken, Article 38 passes at \$63,000.

ARTICLE 39. To see if the Town will vote to raise and appropriate the sum \$ 20,000 for repairs, retro fitting and equipping of the Town's 2009 Ford F150 police cruiser and transitioning the truck into a command vehicle for the Fire Department.

Board of Selectmen	Ought to Pass <i>with use of undesignated fund balance</i> @	\$ 20,000
Budget Committee	Ought to Pass @	\$ 20,000

Action taken on Article 39: Motion made by Jean-Paul Curran for the amount of \$20,000 used of undesignated Fund balance and seconded by Guy Desjardins. Amendment made by Jim Waterman seconded by Connie Castonguay to change the article to use the funds from undesignated and not to raise and appropriate. Vote taken, Amendment passes.
Vote taken, Article 39 passes at \$20,000 from undesignated.

Motion to adjourn at 7:18 p.m. made by Guy Desjardins and seconded by Richard Lacombe.

Town meeting minutes of August 20, 2020 , approved on September 1,2020 .

Jean- Paul Curran, Chair

Guy Desjardins, Vice-Chair

Mark Duquette, Selectman

Richard Lacombe, Selectman

Connie Castonguay, Selectman

Jeffrey Baril
Michael Buckingham
Connie Castonguay
Jerry Sabins
Bryan Chonko
Judy Fournier
Tammy Dostie
Robert Gayton III
Cory Golob
Fernand Langlois
James Lowell
Jim Waterman

Jared Blake
Brian Bunch II
Brenda Letourneau
Craig Shaw
Claudette Curran
John Dalbec
Shane Duquette
Rudy Gayton
David Grenier
JP Normand Laplante
Jon Meannealy
Anthony Ward

Kathy Buckingham
Braxton Campbell
Troy Cailler
Sheila Wetherbee
Helene Curran
Theresa Deschaine
Joe Gauthier
Donald Gensure JR
Romeo Jordan
Amedeo Lauria
Debbra Pinard

Jean-Paul Curran
Mark Duquette
Guy Desjardins
Richard Lacombe
Amy Duquette
Karl Dostie
Austin Gayton
Patricia Gensure
Clem Kerr
Paul Loesberg
Theresa Sherman