



# Town of Sabattus

190 Middle Road  
Sabattus, Maine 04280  
Ph: (207) 375-4331 Fax: (207) 375-4104  
[WWW.SABATTUS.ORG](http://WWW.SABATTUS.ORG)

## DRIVEWAY ENTRANCE PERMIT

A sketch must be included with your application

BP# \_\_\_\_\_

Date: \_\_\_\_\_

Name of Owner: \_\_\_\_\_

Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Project Location: \_\_\_\_\_

Map: \_\_\_\_\_ Lot: \_\_\_\_\_

### Entrance Use:

\_\_\_\_ Residence

\_\_\_\_ Timber Harvesting/Agricultural

\_\_\_\_ Commercial/Industrial

Shore Land Zone: \_\_\_\_\_

Resource Protection: \_\_\_\_\_

Is this project located near a Brook, Stream, River or Wetland: Yes \_\_\_\_ No \_\_\_\_

### Entrance Detail

Driveway Length \_\_\_\_\_ *ft*

Driveway Width \_\_\_\_\_ *ft*

### Office Use Only – Road Commissioner

This driveway does \_\_\_\_\_ does not \_\_\_\_\_ require a culvert.

Culvert Size \_\_\_\_\_

Size of culvert (if required) discuss with the Road Commissioner:

\_\_\_\_\_  
\_\_\_\_\_

### Ditching Instructions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If any Signs Requested \_\_\_\_\_ (must apply for sign permit with codes)

Your Driveway entrance request has been reviewed by the Town of Sabattus Road Commissioner:  
An onsite visit to your property was made and your application for a driveway entrance permit has been:

Reason for Denial:

Approved by the Road Commissioner: \_\_\_\_\_ Date: \_\_\_\_\_

- The Road commissioner is responsible for reviewing driveway entrances on Town maintained roads for any parcel of land on which agricultural or timber-harvesting uses will be conducted or which will be a new structure for a residential, commercial, or industrial unit.
- A driveway entrance permit will be required for new entrances (constructed) on Town maintained roads from the effective date of this application. There are no fees for this permit.
- Driveway entrance permit Standards as follows:
  1. Sight distance in each direction in feet is equal to or greater than 10x the posted speed limit for that section of the road where the driveway entrance is located
  2. Applicable standards contained in the land use ordinance are followed
  3. A new culvert, a minimum diameter of 15in, with a minimum cover of gravel equal to or exceeding the diameter of the culvert, shall be installed, if necessary, as determined by the Road commissioner.
  4. Inlet and outlet ditches are constructed in such a manner as to prevent ponding of the road drainage and slope ratios consistent with existing ditches.
  5. Erosion control measures shall be used by the entrance site
- The land owner is responsible for constructing the driveway entrance per the standards of the Town of Sabattus. The road commissioner may determine if a change of standards warranted due to site conditions, he may require applicable trimming of vegetation, installation of signage, installation of a larger culvert and/or additional ditching.
- The landowner may have a private contractor of their choice meet the entrance standards
- Driveway entrance permits will not be issued until all installation standards are met
- The Town will maintain the culvert at driveway entrances for which the Road commissioner has granted a permit.
- Any application for a building permit on any parcel of land on which a new structure for residential, commercial, or industrial unit will be built and which has a driveway entrance on a Town maintained road that has not received an entrance permit from the Road commissioner shall not be approved.